

Ashmansworth Parish Council
Minutes of Meeting held on 09 January 2023
Ashmansworth Village Hall, 7:30pm

Chairman: Cllr Alan Cox

Present: Cllr Andrew Bays, Cllr Lisa Hill, Cllr Angela Harris

In attendance: Cllr Falconer

Clerk: Amy White

1. Apologies

Apologies were received and accepted from Cllr Black. No apologies received from Cllr Thacker.

2. Declarations of interest

None

3. To agree the Extraordinary Minutes of the meeting held on 23 November 2022

The minutes of the extraordinary meeting held on 23 November 2022 were unanimously agreed as a true and accurate record and signed by the Chair, Cllr Cox.

4. Actions from previous meeting

- Clerk to submit planning decisions to BDBC- **Actioned**.

5. To note receipt of Planning Applications received since last meeting:

- T/00539/22/TCA at Ashmansworth House (No objection)

6. Update from County and Borough Councillors (if present)

Cllr Falconer updated the Council on the National Planning Policy Framework and the deadline for comments of February 2023.

7. Current grass cutting contract and decision to go to tender (Action from 01 Nov 2022 meeting)

Cllr Black was absent but will update the council before the next meeting.

The Council agreed to go to tender before the next meeting, should this be necessary, for ratification at this meeting.

8. Completed Lengthsman tasks

- Repair of stile on FP3 (between Steeles Farm and Upper Church Farm)
- Clear BW20

- Remove fallen trees on BW21 (near Doiley bottom).

9. Local Roads issues update

The Drove: Surface repairs are needed and had been approved pre-Covid but nothing has been done; the road is almost impassable.

Action: Clerk to escalate The Drove issue to Cllr Thacker and log on the HCC system.

Action: Signage: Clerk to ask Mandy Ware about new signage to help alleviate issues.

10. Footpaths- issues update

An oak tree had fallen across a stile but this will be repaired by Cllr Black.

11. Police update report

No update received.

12. Financial matters:

a. To acknowledge payments and note receipts:

The Clerk presented the following information:

Payments made

23/12/22

Invoice

| <u>Date</u> | <u>Date Paid</u> | <u>Budget Line</u> | <u>Info</u> | <u>Amount</u> |
|-------------|------------------|--------------------|---|-----------------|
| 23-Dec-22 | 23-Dec-22 | Clerk's Salary | Includes new NALC agreed hourly rate and associated backpay | £ 165.36 |
| 23-Dec-22 | | PAYE | HMRC Month 9 | £ 40.00 |
| 3-Dec-22 | | Admin/Office | Ionos Email (Direct Debit) 203033809431 | £ 7.00 |
| 3-Dec-22 | | VAT | Ionos Email (Direct Debit) 203033809431 | £ 1.40 |
| 3-Oct-22 | 25-Nov-22 | Admin/Office | Ionos Email (Direct Debit) 203032961354 delayed October payment | £ 9.00 |
| 3-Oct-22 | 25-Nov-22 | VAT | Ionos Email (Direct Debit) 203032961354 delayed October payment | £ 1.80 |
| 3-Sep-22 | 25-Nov-22 | Admin/Office | Ionos Email (Direct Debit) 203032541299 delayed September payment | £ 9.00 |
| 3-Sep-22 | 25-Nov-22 | VAT | Ionos Email (Direct Debit) 203032541299 delayed September payment | £ 1.80 |
| 20-Sep-22 | 7-Dec-22 | Admin/Office | Ionos Email (Direct Debit) 203032779285 delayed September payment | £ 2.50 |
| 20-Sep-22 | 7-Dec-22 | VAT | Ionos Email (Direct Debit) 203032779285 delayed September payment | £ 0.50 |
| 23-Nov-22 | 23-Dec-22 | Payroll | Red76 Payroll Services Sept, Oct, Nov 2022 | £ 21.00 |
| 23-Nov-22 | 23-Dec-22 | VAT | Red76 Payroll Services Sept, Oct, Nov 2022 | £ 4.20 |
| | | | | £ 263.56 |

Payments to be made 09/01/23

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|-----------|----------|--------------|---|--------|
| 20-Dec-22 | 3-Jan-22 | Admin/Office | Ionos Email (Direct Debit) 203034066185 | £ 2.50 |
|-----------|----------|--------------|---|--------|

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| 20-Dec-22 | 3-Jan-23 | VAT | Ionos Email (Direct Debit) 203034066185 | £ 0.50 |
| 2-Jan-23 | 16-Jan-23 | Admin/Office | Ionos Email (Direct Debit) 203034233064 | £ 17.00 |
| 2-Jan-23 | 16-Jan-23 | VAT | Ionos Email (Direct Debit) 203034233064 | £ 3.40 |
| 27-Jan-23 | 27-Jan-23 | Clerk's Salary | January salary | £ 136.36 |
| 27-Jan-23 | 27-Jan-23 | PAYE | HMRC Month 10 | £ 33.00 |

£ 192.76

Current bank balance as at 09/01/23: £4080.28

Budget second draft

The Clerk presented the second draft budget with a suggested 8% increase in precept to cover the new Clerk salary, which has been brought up to the correct payscale (NALC). With inflation uncertainty, it was agreed to ensure costs were covered and to be able to use current bank funds.

Precept decision for 2023/24

The Council agreed to an 8% increase in the precept, which will equate to a £3.50 increase per band D household in 23/24.

Action: Clerk to request precept with BDBC.

13. Update on defibrillator proposal

The Clerk has applied for a grant from Cllr Thacker but has not yet heard if the council has been successful.

14. Date of next meeting

The next meeting will be 09 March 2023, 7:30pm at Ashmansworth Village Hall.

Actions from 09 January 2023 Meeting:

- Clerk to escalate The Drove, Crux Easton issue to Cllr Thacker and log on the HCC system.
- Signage: Clerk to ask Mandy Ware about new signage on The Drove, Crux Easton to help alleviate issues.
- Clerk to request precept with BDBC.