

ASHMANSWORTH PARISH COUNCIL

Minutes of the Meeting of the Council

Date:	6th August 2019	Time:	7.30 pm
Place:	Ashmansworth Village Hall		
Present:	Cllr Alan Cox (Chairman) Cllr Sally Burch	Cllr Andrew Bays	
In Attendance:	Sadie Owen (Clerk)	6 parishioners	
Apologies:	Cllr Kieron Black (Vice-Chairman) Cllr Graham Falconer (Borough)	Cllr Angela Harris	

1. Apologies

There were apologies from Cllrs Kieron Black, Angela Harris and Borough Councillor Graham Falconer.

2. Minutes of last meeting.

The minutes of the meetings held on 6th March and 22nd May 2019 were unanimously agreed as a true and accurate record. They were duly signed by Cllr Cox.

3. Matters Arising

The Chair noted that Cllr Bays needed to leave the meeting promptly and it was agreed that due to a need to approve certain financial matters, and the level of local interest in some of planning applications the order of the Agenda would be amended and some items postponed to the next meeting.

4. Financial Matters

- a) Payments Approval – the Clerk presented the financial statement (Appendix A). The payments were unanimously agreed. Clerk to process. **Clerk**
- b) Annual governance statement 2018-19 - the Clerk presented the annual return to the council. The council approved the annual governance statement and Cllr Cox and the Clerk duly signed the relevant section. **Clerk**
- c) Annual accounting statement 2018-19 – the council approved the annual accounting statements as a fair representation of the council's financial position and its receipts and payments. Cllr Cox and the Clerk duly signed the relevant section. **Clerk**
- d) Internal audit findings - key points raised in the internal audit referred to the annual requirement to review and approve Standing Orders, Financial regulations, the Risk Assessment and GDPR policy, and to the old council bank account reflecting a balance of £68.60. **Clerk**

Prior to the meeting, the Clerk had circulated revised model standing orders, which the council duly approved.

The Clerk explained that the balance reflected in the old bank account was a payment from HMRC in respect of a VAT re-payment. Although the Clerk had notified HMRC of the change of details, the monies had been paid into the incorrect account. The Clerk requested authorisation of an HSBC cheque in the sum of £68.60 to be paid into the council's current Barclays bank account. The HSBC account would then be formally closed.

5 **Planning applications**

a) Applications received

T/00286/19/TCA Lower Manor Farm, Ashmansworth: crown lift to 17 lime trees. Cllr Bays declared an interest in the application. No objections. **Clerk**

19/01961/FUL The Old Post Office, 6 Highfield, Ashmansworth: erection of a detached dwelling, with associated parking, turning, landscaping, and access arrangements. The council and parishioners present discussed the application at length. The council reached a majority decision to object to the application on the basis that it would establish a planning principle of infill, which was not desirable in a village within the North Wessex Downs AONB and the village Conservation Area. **Clerk**

19/01600/FUL The Old Post Office, 6 Highfield, Ashmansworth: erection of a replacement dwelling and outbuilding with associated parking, turning and landscaping. The council and parishioners present discussed the application at length. The council reached a majority decision to object to the application on the basis that demolition of 6 Highfield would leave an unsightly 'half building' (5 Highfield), which was not desirable in a village within the North Wessex Downs AONB and the village Conservation Area. **Clerk**

19/02040/HSE Beech Tree Cottage, Bartletts Down Lane, Ashmansworth: erection of single storey extension, addition of dormer and external alterations to existing dwelling, following partial demolitions. No objections. **Clerk**

19/02041/HSE Beech Tree Cottage, Bartletts Down Lane, Ashmansworth: alterations to existing garage including enlargement and changes to materials; relocation of access to existing dwelling. No objections. **Clerk**

6. **Date of next meeting**

The meeting closed at 8.45 pm. Next meeting, to be determined via email. **Clerk**

Appendix A

Financial Statement: Ashmansworth Parish Council

Meeting date: 06/08/2019

Balances:

Statement No: 06/08/19 Balance	Balance after reconciliation - 06/08/19
£5,662.41	£4,923.47

Payments since last meeting date:

Cheque No	Payee	Details	TOTAL COST
12/07/2019	HALC	Affiliation fees	153.00
12/07/2019	A D Clark	Mowing invoice 303	190.00
12/07/2019	A D Clark	Mowing invoice 311	190.00
12/07/2019	Do the Numbers	Audit fee	160.00
TOTAL			693.00

New items for payment

Date	Payee	Details	TOTAL COST
06/08/2019	A D Clark	Invoice 321	142.50
06/08/2019	Mrs S Owen	June salary	115.68
06/08/2019	HMRC	Month 3 Tax	28.80
06/08/2019	Mrs S Owen	July salary	115.68
06/08/2019	HMRC	Month 4 Tax	28.80
06/08/2019	Mrs S Owen	Aug salary	115.48
06/08/2019	HMRC	Month 5 Tax	29.00
06/08/2019	Vision ICT	Website hosting	231.60
TOTAL			807.54

Receipts since last meeting date:

Receipt Date	Payer	Details	TOTAL AMOUNT
	Ashmansworth Parish Council	Closing HSBC balance	68.60
TOTAL			68.60

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			0.00