



**Ashmansworth Parish Council
Minutes of Meeting held on 04 September 2025
Ashmansworth Village Hall, 7:30pm**

Chairman: Cllr Alan Cox

Present: Cllr Andrew Bays, Cllr Lisa Bailey

Clerk: Amy White

1. Apologies

Received from Cllr Black and Cllr Harris.

2. Declarations of interest

None.

3. To agree the Minutes of the Meeting held on 01 July 2025

The Minutes of the Meeting held on 01 July 2025 were agreed as a true record and duly signed by the Chairman.

4. Actions/Updates from Meeting of 01 July 2025

Action: The Clerk will work with Cllr Black to apply for Community Infrastructure Funding from BDBC- **Update:** The Clerk missed the deadline for CIF funding. Subsequently an application has been made for a Borough Councillor grant- see item 9.

Action: The Clerk will report the visibility issue of the road from Bartletts Down onto the A343 to HCC. **Actioned-** this has now been cut back by HCC.

5. Update from County and Borough Councillors (if present)

Cllr Carr was absent as he was attending a Local Plan update meeting. Further updates will be available at the subsequent meeting.

6. No7/7A bus service and repercussion for Ashmansworth

The service was cancelled by Stagecoach on 31 August 2025 after the withdrawal of funding by HCC. At this point there is no mitigation planned. Council expressed its disappointment at the withdrawal of the service which is a lifeline for local residents in North Hampshire.

7. Ashmansworth Village- security issues and updates

Cllr Cox has requested an update from the parishioner but is yet to have a response.

8. Completed Lengthsman tasks and outstanding jobs for next visit (October 7.5 hrs)

The Lengthsman has strimmed around the Ashmansworth road sign (coming from Facombe), propped it up, and cut the sides of the hedges at the church (the rest was completed by a parishioner), and some of the overhanging tree branches.

Action: Cllr Cox will send a note to Ashy residents for October jobs for the Lengthsman.

9. Other funding options for Ashmansworth village hall

The Clerk has applied for a borough councillor grant of £3000 via the 25/26 scheme for the disabled loo (see item 4). The project needs more work so that if the grant is approved, the project can be completed within 3 months of receipt.

Action: Clerk to continue to work with Cllr Black on the disabled loo project for the village hall.

10. Ashmansworth steel sign post

The steel post finger post sign in the centre of the village, is rusted and in danger of falling over. The Clerk has since contacted for quotes: Paul Raey on A1 Ultimate Signs (£601 plus VAT for new steel pole, painted and finger posts), Hurstbourne Forge (who have requested the sign to be brought in), and Premier Grounds (no quote received). Clerk has also contacted Cllr Kirsty North who helped push the funding for a replacement sign near Hurstbourne Tarrant- no update from Cllr North. A discussion was held on other funding options. There is no real urgency but the council can also consider whether at the end of the financial year there is enough left in reserves to fund a replacement or repair.

Action: Clerk to contact National Landscapes for funding options for the Ashmansworth signpost.

11. Planning applications received since previous meeting

Full responses can be found on the Basingstoke and Deane Planning Portal:

- 25/01755/LDEU Land At Manor Farm Barns- Response sent: no objection
- 25/02018/HSE Hughbourne House Church Lane- Response to be sent: no objection
- T/00430/25/TCA Cross Lane Cottage Cross Lane- Response to be sent: no objection

12. Financial Matters:

- **Clerk incremental pay scale award**

The council confirmed the Clerk's incremental pay increase as per the NALC 25/26 pay scales.

The council also agreed to the Clerk moving up to SCP 21 from October 2025.

- **To acknowledge payments and note receipts**

Income and Payments since 01 July 2025

INVOICE DATE	PAID	Detail	INCOME	EXPENSE
4-Jun-25	3-Jul-25	DoTheNumbers internal audit		£ 160.00
30-May-25	3-Jul-25	AD Clark invoice 898		£ 282.08
27-Jun-25	3-Jul-25	HMRC Month 3		£ 38.60
27-Jun-25	3-Jul-25	June Salary		£ 159.56
22-Jun-25	9-Jul-25	Ionos invoice 203048441145		£ 8.50
22-Jun-25	9-Jul-25	Ionos invoice 203048441145		£ 1.70
30-Jun-25	21-Jul-25	Red76 payroll Invoice 13957		£ 10.00
30-Jun-25	21-Jul-25	Red76 payroll Invoice 13957		£ 2.00

27-Jul-25	28-Jul-25	July salary		£ 159.56
27-Jul-25	28-Jul-25	HMRC Month 4		£ 38.60
31-Jul-25	31-Jul-25	Unity Bank Charge		£ 6.00
6-Jul-25	14-Jul-25	HugoFox website Invoice 16228		£ 9.99
6-Jul-25	14-Jul-25	HugoFox website Invoice 16228		£ 2.00
22-Jul-25	7-Aug-25	Ionos invoice 203049003694		£ 8.50
22-Jul-25	7-Aug-25	Ionos invoice 203049003694		£ 1.70
30-Jul-25	19-Aug-25	Red76 payroll Invoice 14311		£ 10.00
30-Jul-25	19-Aug-25	Red76 payroll Invoice 14311		£ 2.00
6-Aug-25	12-Aug-25	HugoFox website Invoice 17093		£ 9.99
6-Aug-25	12-Aug-25	HugoFox website Invoice 17093		£ 2.00
31-Aug-25	31-Aug-25	Unity Bank Charge		£ 6.00
27-Aug-25	22-Aug-25	HMRC Month 5		£ 38.80
27-Aug-25	27-Aug-25	August salary		£ 159.36
Total:				£ 1,116.94

Upcoming payments

30-Aug-25		Red76 payroll Invoice 14766		£ 10.00
30-Aug-25		Red76 payroll Invoice 14766		£ 2.00
22-Aug-25		Ionos invoice 203049566671		£ 8.50
22-Aug-25		Ionos invoice 203049566671		£ 1.70
27-Sep-25		September salary (incremental pay increase plus backpay)		£ 189.60
27-Sep-25		HMRC Month 6		£ 46.00
30-Sep-25		Unity Bank Charge		£ 6.00
Total:				£ 263.80

Bank Balance as at 30 June 2025: £3593.68

6 month update:

Spend to end September £2883 vs full year budget of £6392= Slight underspend at 6 month mark.

Earmarked reserves: Sound system for the church

Cllr Cox explained that a hearing loop will be more appropriate in the church and will cost in the region of £200-£300. The council will fund this from the earmarked reserve.

Action: Clerk to purchase the hearing loop for the church once all details received.

13. Highways

There are numerous defunct road signs strewn across Ashmansworth. The Clerk has reported these to Cllr Thacker but to date no one has come to collect them.

Bartletts Down- there are still numerous potholes, they have been reported by Cllr Bailey but still no action has been taken.

Action: Clerk to chase reported potholes on Bartletts Down road.

14. Date of next meeting

13 November 2025

Actions from 04 September 2025 Meeting

Action: Cllr Cox will send a note to Ashy residents for October jobs for the Lengthsman.

Action: Clerk to continue to work with Cllr Black on the disabled loo project for the village hall.

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