

**Ashmansworth Parish Council**  
**Minutes of Meeting held on 02 November 2023**  
**Ashmansworth Village Hall, 7:30pm**

**Chairman:** Cllr Alan Cox

**Present:** Cllr Lisa Hill, Cllr Angela Harris, Cllr Kieron Black, Cllr Andrew Bays

**In attendance:** One parishioner

**Clerk:** Amy White

**1. Apologies**

Received and accepted from Cllr Falconer.

**2. Declarations of interest**

None.

**3. To agree the Minutes of the meeting held on 05 September 2023**

The Minutes of the meeting held on 05 September 2023 were agreed as a true record and duly signed by the Chairman.

**4. Actions/Updates from previous meeting of 05 September 2023**

Cllr Cox will continue to write to Cllr Thacker to highlight the ongoing problem at The Drove.

**Actioned-** see item 7.

Clerk will contact the landowners near Bartletts Down Lane/Wychpits to discuss potential solutions (the issue borders both Highclere and East Woodhay Parishes). **Actioned-** see item 7.

**5. Update from County and Borough Councillors (if present)**

No one present.

**6. To note receipt of Planning Applications received since last meeting:**

- 22/03033/FUL at Lower Manor Farm Church Lane- *no objection*

The applicant joined the meeting to advise the council of their plans.

- T/00376/23/TCA at Lower Manor Farm Church Lane- *no objection*
- 23/02460/HSE at Ashmansworth House Church Lane- *no objection*
- 23/02461/LBC at Ashmansworth House Church Lane- *no objection*
- T/00437/23/TCA at Ashmansworth House Church Lane- *no objection*

## **7. Highways update**

**The Drove:** The Clerk received the following update via Cllr Thacker:

*Thank you for your email in relation to the planned works for The Drove, Crux Easton. We are looking to regrade (relevel) the worst sections of The Drove and infill uneven/sunken areas with compacted granular material.*

*The majority of this work is near the properties towards the end of the 'metalled' surface. We will also look to carry out smaller infill repairs on the remaining section at the same time.*

*I am sorry but I am unable to be specific on timescales currently as this is one of a number of high priority issues we are seeking to have scheduled.*

*Please be assured that we are working hard to try and get this work completed before the end of October, so it's completed before the winter months make carrying out this type of work more difficult.*

Cllr Harris has heard from Hampshire Highways that it will be completed on 06 November 2023.

The No Through Road sign purchased by Cllr Harris will be placed on site next week.

**Village gateways:** A parishioner has been in contact with Faccombe Estate who has agreed in principle to fund some of the proposed gateways. Faccombe Estate has been sent the details for the proposed gates and the council is waiting to hear back.

**Bartletts Down Lane:** A trench has been dug near the problem area on the land which seems to have alleviated the flooding. The Clerk will meet with one of the landowners in the next few weeks to discuss any other issues/ whether the trench has solved the flooding.

## **8. Emergency Plan**

Cllr Cox has updated the Ashmansworth section of the plan. The Clerk will pass this to Highclere and East Woodhay for updating.

**Action:** Clerk to send Emergency Plan to Highclere and East Woodhay

## **9. Grants available to Ashy PC for a disabled toilet at village hall**

Cllr Black is hoping to obtain a quote from a contractor next week- once we have this the council can consider whether it can apply for grants.

## **10. Footpaths/ Lengthsman tasks update from 21 October**

The Clerk has contacted the footpaths team at HCC- the Wayfarers Walk was only cut in May and hasn't been cut since. There is no news yet on whether the priority cutting will be included in the HCC budget for 2024/25.

## **11. Financial matters:**

### **a. To acknowledge payments and note receipts:**

The Clerk presented the following information:

### **Income and payments since 05 September 2023**

**Invoice**

Date	Paid date	Explanation	Income	Payment
2-Sep-23	20-Sep-23	Ionos Direct Debit 203037904497		£ 8.00
2-Sep-23	20-Sep-23	Ionos Direct Debit 203037904497		£ 1.60
7-Sep-23	7-Sep-23	Payment to Cllr Harris for sign purchase		£ 131.65
12-Sep-23	12-Sep-23	Hugo Fox website Direct Debit - incorrect billing		£ 9.99
12-Sep-23	12-Sep-23	Hugo Fox website Direct Debit - incorrect billing		£ 2.00
29-Sep-23	29-Sep-23	Hugo Fox website Direct Debit - refunded	£ 11.99	
27-Sep-23	27-Sep-23	September Salary		£ 136.56
30-Aug-23	7-Sep-23	Red76 Payroll Inv 6912		£ 8.00
30-Aug-23	7-Sep-23	Red76 Payroll Inv 6912		£ 1.60
25-Sep-23	25-Sep-23	2nd tranche	£ 2,295.00	
30-Sep-23	30-Sep-23	Unity Bank monthly charge		£ 3.33
6-Oct-23	12-Oct-23	Hugo Fox website Direct Debit inv 2987		£ 9.99
6-Oct-23	12-Oct-23	Hugo Fox website Direct Debit inv 2987		£ 2.00
20-Sep-23	6-Oct-23	Ionos Direct Debit 203038187715		£ 3.50
20-Sep-23	6-Oct-23	Ionos Direct Debit 203038187715		£ 0.70
1-Oct-23	18-Oct-23	Ionos Direct Debit 203038376291		£ 8.00
1-Oct-23	18-Oct-23	Ionos Direct Debit 203038376291		£ 1.60
			£	
<b>Total:</b>			<b>2,306.99</b>	<b>£ 328.52</b>

**Payments to approve 02 November**

30-Sep-23	Payroll	Red76 Payroll Inv 7147		£ 8.00
30-Sep-23	Payroll	Red76 Payroll Inv 7147		£ 1.60
27-Oct-23	Clerk's salary	October salary		£ 136.56
20-Oct-23	Admin/Office/Stationery	Ionos Direct Debit 203038667466		£ 3.50

20-Oct-23	VAT	Ionos Direct Debit 203038667466		£ 0.70
31-Aug-23	Grass cutting	AD Clark invoice 763		£ 205.20
30-Sep-23	Grass cutting	AD Clark invoice 773		£ 205.20
27-Nov-23	Clerk's salary	November salary		£ 136.36
30-Oct-23	Payroll	Red76 Payroll Inv 7389		£ 8.00
30-Oct-23	VAT	Red76 Payroll Inv 7389		£ 1.60
2-Nov-23	Admin/Office/Stationery	Ionos Direct Debit 203038855014		£ 8.00
2-Nov-23	VAT	Ionos Direct Debit 203038855014		£ 1.60

£

**Total: 716.32**

**Bank Balance as at 02 November 2023: £5353.41**

The Clerk has circulated the first draft budget in advance. The budget and precept were discussed. Due to the uncertainty in Hampshire finances, it was agreed that it was prudent to budget for the potential loss of some services such as Lengthsman and priority footpath cutting.

## **12. Date of next meeting**

The next meeting will be held on 11 January 2024 and held at Ashmansworth Village Hall.

## **Actions from 02 November 2023 Meeting:**

**Action:** Clerk to send Emergency Plan to Highclere and East Woodhay